



# APPLICATION FORM

## AAVANTIKA GAS LIMITED (JV of GAIL & HPCL) CNG DEALERSHIP MODEL (.....)

Latest  
Passport Size  
Photograph with  
Specimen

### APPLICATION FORM FOR SETTING UP CNG STATIONS UNDER VARIOUS CNG DEALERSHIP MODELS

Location \_\_\_\_\_ City / District \_\_\_\_\_ State \_\_\_\_\_

#### APPLICANT INFORMATION

##### 1. INDIVIDUAL

Name:

Date of Birth:  /   /

Age (as on date of application):      Yrs.

Father's/Husband's Name:

Gender	Nationality	Marital Status
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Phone (Res.)	Phone (Off.)	Mobile
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Email :

Current address:

Flat /House No.	Building Name
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Plot No.	Street Name
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Locality	Landmark:	Lat/Long:
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City:	State:	PIN:
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##### 2. FIRM : PARTNERSHIP / PRIVATE/ PUBLIC LIMITED /OTHERS

Name of Firm:

Contact Person:

Phone (Off.)	Fax	Mobile
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Email:

Current address:

No.	Building Name
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Plot No.	Street Name
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Locality	Landmark:	
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City:	State:	PIN:
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[Name of the GA to be mentioned]

**3. INCOME**

Gross income during last financial year ended 31/03/2024: Rs

In case an income tax assessed, furnish PAN No:

**SITE DETAILS**

Name of the owner(s) of the site

Relationship of land owner with the applicant

Location of the plot/land with 3 photographs from different angle:

Address of the plot

Specify the relevant information

(i) Khasra/Gata/Kila Number -

(ii) Khata Number -

(iii) Khatauni Number -

(iv) City survey no. of plot & Village -

(v) Area of the plot (In Sqmtrs) -

(vi) Frontage available (In mtrs) -

(vii) Depth of the plot (In mtrs) -

(viii) Width of the road facing the plot (In mtrs) -

(ix) Zone -

(x) Details of the surroundings:  
(Indicate approx. distance between the surroundings and plot boundary)

• East:

• West:

• South:

• North:



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(xi)	Availability of power connection -
(xii)	Availability of water connection -
(xiii)	Encroachments, if any -
(xiv)	Details of any adjoining roads (main road, service road etc, indicate width of road) -
(xv)	Floor Space Index (FSI) -
(xvi)	Any path way crossing the land -
(xvii)	Any high voltage transmission lines Near by If yes distance from the plot - <span style="float: right;">in mtrs.</span>
(xviii)	Local Municipality ward -
(xix)	Nearest police station -
(xx)	Nearest fire station -
(xxi)	Whether title of plot is clear, marketable and Undisputed -
(xxii)	In case of lease, name the lessor and validity of lease -
(xxiii)	Whether land is, at any time, covered in Govt. Acquisition plan -
(xxiv)	Whether the owner has received any notice of any type from any statutory body/ Agency for the referred plot. If yes, details there of -
(xxv)	Whether the plot of land falls in Control area  If yes, whether NOC from concerned authorities has been obtained for commercial use?
(xxvi)	Previous experience if any in dealing with hazardous goods /Petroleum Products etc. Necessary documents for experience, financial strength of firm, achievements etc. have to be submitted separately.
(Separate sheets may be used for providing relevant information)	



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**ELIGIBILITY CRITERIA FOR SETTING CNG STATIONS ON VARIOUS CNG DEALERSHIP MODELS**

**Common Eligibility Criteria applying as Individual is as under:**

- a) Citizenship: Indian Citizen.
- b) Residential status: Resident of India (as per Income tax rules).
- c) Age: Not less than 21 years.  
 Proof of age should be supported by copy of 10th Standard Board Certificate / Secondary School Leaving Certificate / Birth Certificate / Passport / Affidavit for age / Identity card issued by Election Commission.
- d) Educational qualification: Passed Minimum 10th (examination conducted by a Board/School).  
 Certificate issued by Armed Forces as equivalent to 10th Class pass in accordance with Ministry of Personnel, Public Grievances and Pensions (Dept. of Personnel and Training) notification No. 15012/8/82-Estt (D) dated 12.02.1986 will also be considered.  
 For educational qualification from overseas universities / boards, equivalent certificate issued by competent authority / State Government / Government of India should be submitted by the applicants.  
 In case of non meeting the above educational qualification criteria, However offered land business potential and suitability of AGL requirement, minimum educational qualifications may be relaxed to NIL (Only reading – writing skills must be have by the applicant which may be assess during Interview by the approval of executive management
- e) Financial Strength: Applicant having Minimum Net-worth of Rs. 1 Crore as on 31st March of previous Financial Year (as per the statement in the form of affidavit and duly certified by Chartered Accountant) will be eligible. Net-worth computation for this purpose shall include the following ONLY:

Component	Items to be considered	Margin to be considered
Liquid	Cash & Bank Balances and Fixed Deposits in Scheduled Banks ( <i>in the name of applicant only</i> )	100%
Non-Liquid	Land and building component of the fixed assets ( <i>full details of such assets to be furnished</i> ) at Market Value as assessed by Government approved Valuer.	50%

- f) Land:
  - a. It would be the responsibility of the applicant to ensure that the land meets all statutory norms of the concerned authorities.
  - b. The land should either be owned by the applicant or should be leased in the name of the applicant as on the date of application and should have minimum lease of 15 years in case of private land and 10 years in case of Govt. land (or as advertised by Company) from the date of application. Registered Agreement to Sale, Lease Agreement OR Power of Attorney shall be also accepted subject to the condition that the applicant will get the clear ownership of the land in his name through Purchase/Lease/Transfer after issuance of LOI and before signing of Dealership Agreement. Applicant shall be required to provide notarized affidavit in this regard.

**Proof of Ownership:**

- i. Registered Agreement to Sale, OR
- ii. Lease Agreement (Applicant is required to submit a Lease Agreement duly stamp and notarized at the time of application and shall submit registered Lease Agreement within 02 month of issuance of LOI), OR
- iii. Affidavit from the Owner and the Applicant, in case of non-registered agreement, stating that, “he is willing to get the Lease Deed registered within 2 month from issuance of LOI and Owner has no objection for the lease property to be used for the said purpose of CNG/Fuel Station, In case of failure to get the Lease



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Agreement registered (for any reasons) within 02 month from the date of issuance of LOI, the application and LOI stands Terminated, and the applicant shall not raise any dispute in Court and/or any other Forum against the said Termination. OR

iv. Ownership document of land registry, land record book, Power of Attorney, Sale Deed, Extract Mutation register extract, No-Objection Certificate (NOC), Allotment Letter, Sale Agreement.

v. In Case of land belongs to Joint Family name, the power of attorney with NOC (in affidavit and notarized) shall be required in the name of Applicant.

c. It should be the responsibility of the applicant to ensure that as on date of application: -

i. Offered land is having clear and marketable title as well as without any encumbrance.

ii. Offered land is of required dimension and abutting the Road boundary, after leaving Right of Way (ROW) line of the road.

iii. The offered land is also not notified for acquisition by any competent authority.

**Note:** With regard to submission of documents by selected candidates:

1. All certificates/documents required for meeting Eligibility criteria should be in possession of the applicant and valid as on date of application.

**Partnership Firms:**

The conditions spelt out above for individuals would be applicable to each partner of the partnership firm individually.

**In addition to the required eligibility criteria mentioned under this policy, additional eligibility criteria, if any, included in any specific advertisement shall also have to be met by eligible applicants.**

**(B) ELIGIBILITY CRITERIA FOR NON-INDIVIDUAL APPLICANTS (ENTITY)**

Non-individual entity applicant means Government Bodies/Agencies, Societies registered under Societies Registration Act 1860 / Societies registered under Co- operative Societies Act, 1912 or Co-operative Societies Act as enacted by concerned States, Charitable Trusts registered with Charity Commissioner of respective State Government, Companies formed under the Companies Act, 1956 / 2013.

**Common Eligibility Criteria applying as Non-Individual is as under:-**

(i) Residential status: The entity should be registered in India.

(ii) Land: With regard to land, all conditions covered for individuals would apply.

(iii) Financial Strength: Applicant having Minimum Net-worth of Rs. 1 Crore as on 31st March,2023(in the form of affidavit and duly certified by Chartered Accountant) will be eligible. Net- worth computation will be done as per the provisions of the Companies Act.

**Note:**

a. Registered Societies / Charitable Trusts/ Companies will have to furnish appropriate resolution to show that the person making the application on its behalf is empowered to make the same. Authorized signatory on behalf of the entity will also have to furnish an undertaking that it will observe the relevant guidelines.

In addition to the required eligibility criteria mentioned under this policy, additional eligibility criteria, if any, included in any specific advertisement shall also have to be met by eligible applicants.

**BROAD TERMS AND CONDITIONS FOR LAND**

- (i) Interested parties should offer open plots with clear & undisputed title only/having agreement to lease or lease agreement for 15 years or more with land owner who has clear & undisputed title.



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(ii)	Frontage of plot of land should be abutting the national highway/state highway/main road.
(iii)	The land size should be in the range of 400 – 1225 sq. meters. CNG Online Station / DBS (within municipal limits): 20m x 20m i.e. 400sqm CNG Online Station / DBS (outside municipal limits): 35m (frontage) x 35m (depth) i.e. 1225 sqm
(iv)	The land area indicated above shall be measured after leaving applicable ROW as per norms of NHAI/PWD/CPWD/State Highway Deptt./Local Authorities etc.. However the area falling within the ROW limits shall also be included in the outright purchase/lease in addition to the plot size indicated above.
(v)	In case of land situated on national highway, the bidder will ensure that the land offered meets the NHAI guidelines contained in Govt. of India, Ministry of Road, Transport & Highways No. RW/NH-33023/19/99-DO-III dt.25.09.2003/17.10.2003 and further amendments if any. The offered land should also meet norms of statutory bodies like forest, explosive etc. and the land should be convertible for commercial and CNG Station use.
(vi)	The bidder shall arrange all statutory clearances such as urban land ceiling, Non-Agriculture conversion, Income Tax Clearance, Non-encumbrance etc. and No Objection Certificate from co-owners, if any. No Objection Certificate from the land owner for making application for CNG Dealership & setting up CNG Station on the Land in case of lease land.
(vii)	If the entire land does not belong to the bidder then the group of persons who have plots contiguous to each other meeting our requirement can quote through one of them holding Power of Attorney for the others.
(viii)	Bidders offering agricultural land shall convert the same to non-agricultural purpose more particularly for the use of CNG stations or other allied purposes at their own expense and cost. The land must be suitable for development for CNG station and other commercial activities and impact charges, if any, need to be paid to the local development authorities right now or in future also, the same shall be paid by the land owner/applicant & the same shall never be recoverable from Aavantika Gas Limited.
(ix)	Tentative Locations of land for CNG stations: ..... <b>city / stretch.</b>
(x)	Brokers/Property dealers need not apply.
<b>DOCUMENTS TO BE SUBMITTED</b>	
The documentary proof for following shall be submitted along with the filled & complete application form. Original of affidavits and attested copies of all supporting documents should be submitted only. Non-submission of above documents will entail rejection of application	
(i)	Age Proof :
(ii)	Educational Qualification proof:



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(iii)	Income Proof:
(iv)	Property card:
(v)	Key plan showing details of property:
(vi)	Lease deed:
(vii)	Ownership documents (Title deed showing the ownership of the land):
(viii)	Copy of 7/12 extracts or its equivalent viz. Khatoni, Jamabandi, Khasra, Girdawari etc.
(ix)	Copy of Power of Attorney (For Power of Attorney Holders):
(x)	Latest sanctioned DP remarks of local Municipal office:
(xi)	Latest Property assessment receipt:
(xii)	Land title clearance certificate and non - encumbrance certificate from sub-registrar office / Tehsil. Moreover, in case the offered plot is techno –commercially feasible, then Legal vetting of land documents shall be carried out by the landowner by the appointed Advocate/Lawyer at Landowner’s cost.
(xiii)	NOC from landlord in case of lease hold land.
(xiv)	Latest Income Tax clearance certificate.
(xv)	Partnership deed in case of partnership firm.
(xvi)	Documents for experience of handling hydrocarbon products / achievements etc.
xvii)	Clearance from Town Planning Authority wherever required.



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I, \_\_\_\_\_, hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the dealership.

**Non-refundable Application fee of Rs. 11,800 including tax shall be required from the applicant and should be duly mentioned the transaction number of fee deposit in the application form number.**

Bank Account Detail : Aavnatika Gas Limited  
Bank Name : Bank of Baroda, A.B. Road Branch , Indore, MP  
Account number : 12010500000056, IFSC Code : BARB0COLIND

Place : \_\_\_\_\_ Signature :

Date : \_\_\_\_\_ Name in block letters :

**The Technical Offer should be sealed and placed in an envelope superscripted as “Offer of land for setting up CNG Station on various dealership model basis in ..... City” [Name of the GA to be mentioned].**

PAYMENT DETAILS BY APPLICANT REGARDING NON-REFUNDABLE APPLICATION FEES :

DD No. :  
DD Issue Date :  
DD Amount :  
Bank Name :

Place: